

Button Overview



• The actual descriptions of control panel and their locations may vary depending on the model.

- 1. **CARAFE** for ground coffee; press **CUPS** for an 8, 10, or 12-cup carafe; **CARAFE LIGHT** will illuminate red when the heating plate is on
- 2. **AUTO BREW** programs the carafe to brew at a specific time up to 24 hours in advance
- 3. **ADD WATER LIGHT** illuminates when water is needed
- 4. **DESCALE INDICATOR** illuminates when descaling is required
- 5. **SET TIME** to display the clock and use Auto Brew
- 6. **BREW BUTTON** to power off, press and hold for 3 seconds
- 7. **BREW OVER ICE** for single serve coffee
- 8. **X-HOT** for extra hot single serve coffee
- 9. **STRONG BUTTON** for bolder single serve coffee
- 10. **SINGLE CUP** for K-Cup® pods; press **OZ** for an 8, 10, or 12oz single cup

IMPORTANT SAFEGUARDS

When using electrical appliances, basic safety precautions should always be followed, including the following:



READ ALL INSTRUCTIONS

- 1. Do not use outdoors.
- 2. Do not let cord hang over edge of table or counter or touch hot surfaces.
- 3. Do not place on or near a hot gas or electric burner or in a heated oven.
- 4. Always attach plug to appliance first (if not permanently attached), then plug cord into the wall outlet. To disconnect, turn any control to "off" (if applicable), then remove plug from wall outlet.
- 5. Do not use appliance for other than intended use.
- 6. Use brewer in upright position only. Allow brewer to cool (90 minutes) prior to turning it in any position other than upright.
- 7. The glass carafe is designed for use with this appliance. It must never be used on a range top.
- 8. Do not set a hot carafe on a wet or cold surface.
- 9. Do not use a cracked carafe or a carafe having a loose or weakened handle.
- 10. Do not clean carafe with abrasive cleansers, steel wool, or other abrasive material.
- 11. Only use K-Cup® pods intended for this appliance. If the K-Cup® pod does not fit, do not force the K-Cup® pod into the appliance.
- 12. Avoid spilling any liquid substances on powered connectors.

- 13. Do not touch hot surfaces. Use handles or knobs.
- 14. To protect against fire, electric shock, and injury to persons, do not immerse appliance, cord, or plugs in water or other liquid.
- 15. This appliance is not intended for use by persons (including children) with reduced physical, sensory, or mental capabilities or lack of experience and knowledge unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety. Children should be supervised to ensure that they do not play with the appliance. Close supervision is necessary when any appliance is used by or near children.
- 16. Unplug from outlet when not in use and before cleaning. Allow to cool before putting on or taking off parts and before cleaning the appliance.
- 17. Do not operate any appliance with a damaged cord or plug or after the appliance malfunctions or has been damaged in any manner.
- 18. The use of accessory attachments not authorized by the appliance manufacturer may result in fire, electric shock, or injury to persons.

- 1. **WARNING:** Keep all plastic bags away from children.
- 2. **WARNING:** Always make sure the carafe is positioned properly to accept the dispensed hot liquid.
- 3. **WARNING:** Used K-Cup® pods should be removed from the pod holder, and areas holding coffee grounds should be rinsed clean after brewing or as part of the daily cleaning routine.
- 4. **WARNING:** Do not open filter basket lid while brewing is in progress.
- 5. **WARNING:** Snap lid securely onto carafe before serving any beverages.
- 6. **WARNING:** Scalding may occur if the carafe lid is removed during brew cycle.
- 7. **CAUTION:** Keurig recommends using only Keurig® My K-Cup® Universal Reusable Coffee Filter and Keurig® K-Cup® pods in this appliance. Do not remove foil lid. The use of non-Keurig® pods or accessories may cause brewer malfunction or injury.
- 8. **CAUTION:** There are sharp needles that puncture the K-Cup® pod, one above the K-Cup® pod holder and the other in the bottom of the K-Cup® pod holder. To avoid risk of injury, be aware of the needle locations.
- 9. **WARNING:** There is extremely hot water under pressure in the K-Cup® pod holder during the brew process. To avoid risk of injury, do not lift the handle or otherwise open the handle during the brew process.
- 10. **WARNING:** If this appliance has a polarized plug (one blade is wider than the other), it is intended to fit into a polarized outlet only one way to reduce the risk of electric shock. If the plug does not fit fully into the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to modify the plug in any way.
- 11. **POWER CORD INSTRUCTIONS:**
  - a. A short power-supply cord is provided to reduce risks

- resulting from becoming entangled in or tripping over a longer cord.
  - b. Longer detachable power-supply cords or extension cords are available and may be used if care is exercised in their use.
  - c. If a long detachable power-supply cord or extension cord is used:
    - i. The marked electrical rating of the detachable power-supply cord or extension cord should be at least as great as the electrical rating of the appliance.
    - ii. If the appliance is of the grounded type, the extension cord should be a grounding type 3-wire cord.
    - iii. The longer cord should be arranged so that it will not drape over the countertop or tabletop, where it can be pulled on by children or tripped over.
- CAUTION: HOT COCOA/OTHER NON-COFFEE PODS:** Immediately after using a hot cocoa/other non-coffee pod, run a hot water brew cycle without a pod to avoid the possibility of clogging the exit needle.
- DO NOT assume the next user will do this.

SAVE THESE INSTRUCTIONS



WARNING

RISK OF FIRE OR ELECTRIC SHOCK DO NOT OPEN



WARNING, TO REDUCE THE RISK OF FIRE OR ELECTRIC SHOCK, DO NOT REMOVE COVER (OR BACK) NO USER SERVICEABLE PARTS INSIDE

Before You Brew



1 Plug & Place

Remove packing tape from brewer and plug into an outlet.

**Single Cup:** Place a large mug (12oz minimum) on the drip tray.

**Carafe:** Rinse the carafe and place it on the heating plate.

2 Rinse & Fill

Lift the reservoir straight up to remove it.

If you have a Keurig® Water Filter (sold separately), install it now. Refer to your Water Filter Starter Kit for instructions.

Rinse water reservoir before filling with fresh water to the **MAX FILL** line. Replace water reservoir, making sure it is secure on the brewer.



3 Set Clock

Press the **SET TIME** button to toggle through the hours. Press the blinking **BREW** button to confirm hour. Press the **SET TIME** button to toggle to the correct minute. Press the blinking **BREW** button to confirm minute. The time setting process is complete.

**NOTE:** The clock must be set in order to use the Auto Brew functionality.



4 Single Cup Cleansing Brew

**Do not insert a K-Cup® pod.** Press the **OZ** button to power on. Select the 6oz brew size. Press the flashing **BREW** button to start a cleansing brew. The **BREW** button will remain solid while brewing.

Brewing is complete when all lights are no longer illuminated. Pour the hot water into the sink.



Brew Your First Single Cup

Brew Your First Carafe

**5 Carafe Cleansing Brew**

Do not fill the filter basket with coffee grounds. Press the **CUPS** button to power on the carafe side. Select the 6-cup brew size. Press the flashing **BREW** button to start a cleansing brew. The **BREW** button will remain solid while brewing.

Brewing is complete when the **CUPS** button illuminates red. Pour the hot water into the sink.

**1 Place Mug & Pod**

Place a mug on the drip tray. If using a travel mug, remove the drip tray and place the mug on the drip tray base. Lift the handle and place a K-Cup® pod in the K-Cup® pod holder. Lower the handle completely to close the lid.

**2 Brew & Enjoy!**

Press the **OZ** button and then the desired brew size button. Press the **BREW** button to initiate the brew. Lift the handle and dispose of the used K-Cup® pod.

We recommend using a Keurig® Rinse Pod or running a cleansing brew immediately after brewing hot cocoa or other sweetened pods to keep the needles clean.

**NOTE:** After **5 minutes**, the brewer will automatically turn off. To reactivate, press **any button**.

**1 Place Carafe & Fill Basket**

Fill the water reservoir to the **MAX FILL** line. Lift the lid and insert a flat-bottom, 12-cup paper filter into the basket.

Add the desired amount of ground coffee (1 tablespoon of ground coffee per cup is recommended). Make sure the carafe is on the heating plate.

**NOTE:** The maximum capacity is 15 tablespoons for regular ground coffee and 12 tablespoons for decaf. Exceeding this amount may cause overflow.

**2 Brew & Enjoy!**

Press the **CUPS** button and then the desired brew size button. Press the **BREW** button to initiate brew.

Once the brew is complete, the **CUPS** button will illuminate red to indicate the heating plate is on and will automatically turn off after 2 hours.

Press and hold the **CUPS** button for 3 seconds to turn the heating plate off.

Brewer Features

- POWER ON/OFF:** Lift the handle or press any button to power on. To power off, press and hold **BREW** button for 3 seconds.
- BREW OVER ICE:** Brews a refreshing iced coffee in minutes. This feature automatically adjusts brew temperature — starting hotter to extract full flavor, then cooling down for less ice melt. For single serve only. **Do not brew hot over ice into glass.**
- CARAFE AUTO BREW:** Programs the carafe to brew at a specific time up to 24 hours in advance.
- MULTISTREAM:** Saturates the grounds more evenly to extract full flavor and aroma.
- STRONG BREW:** For a bolder, more intense cup. Press the **STRONG** button after selecting single serve size.
- X-HOT:** Press **X-HOT** before you hit the **BREW** button for a hotter single serve cup.
- CARAFE HEATING PLATE:** The heating plate will automatically turn on after a carafe brew and stay on for 2 hours. Press and hold the **CUPS** button for 3 seconds to turn the heating plate off and on.
- CARAFE PAUSE & POUR:** Allows you to pour a cup midbrew. Removing the carafe for more than 20 seconds may cause the filter basket to overflow.
- SINGLE SERVE BREWER AUTO OFF:** Automatically turns your brewer off 5 minutes after the last brew for energy savings.

Auto Brew Instructions

- Fill the water reservoir to **MAX FILL** line and load the paper filter and coffee grounds.
- Press the **AUTO BREW** button. Use the **SET TIME** button to set the time for Auto Brew to begin; press the blinking **BREW** button to confirm the hour and minute.
  - Choose your brew size, then press the blinking **BREW** button to confirm the size.
  - The Auto Brew setup is now complete.** A clock icon will appear on the screen, and the **AUTO BREW** button will be illuminated to signal Auto Brew is on.
- NOTE:** Once Auto Brew is enabled, you will only be able to brew a single cup. To disable Auto Brew, press the **AUTO BREW** button once. The clock icon will disappear from the screen.
- HIGH ALTITUDE MODE:** To ensure your brewer works properly at higher altitudes (5,000 feet), please enable the High Altitude Brewing Mode on your brewer.
- Begin with the brewer plugged in and powered off.
  - Press and hold the **BREW** and **OZ** buttons for 3 seconds. This will set the device to High Altitude Brewing Mode. When enabled, ALT will display on the screen and a mountain icon will appear.
  - To disable High Altitude Brewing Mode, repeat step 1. The mountain icon will disappear to confirm High Altitude Brewing Mode is disabled.
- SINGLE SERVE HIGH ALTITUDE BREWING:** With the handle up, push down slowly on the K-Cup® pod in the pod holder until the bottom of the K-Cup® pod is punctured by the exit needle. Then close the handle.

Caring for Your Brewer

**Descaling Your Brewer:** Keurig® brewer performance matters. Descaling regularly removes mineral buildup that can affect taste and quality, ensuring your Keurig® brewer brews a perfect cup every time. In order for the **DESCALE** light to turn off, you must enter **DESCALE MODE** on the brewer. To enter **DESCALE MODE**, press and hold the **CUPS** and **OZ** buttons together for 3 seconds. For more information on the descaling procedure, go to [Keurig.com/descale](https://www.Keurig.com/descale).

Keep your brewer running at peak performance by following the recommended maintenance schedule:

| Frequency                                                  | Product                    | Benefit                                                                                                                                             |
|------------------------------------------------------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Weekly                                                     | Keurig® Rinse Pods         | A simple, fast, and convenient way to reduce flavor carryover between brews.                                                                        |
| Every 2 months                                             | Keurig® Water Filters      | Keep your water fresh and clean for a great-tasting cup of coffee every time.                                                                       |
| Every 3 months or when the Descaling notification turns on | Keurig® Descaling Solution | Remove calcium deposits, or scale, that can build up inside a brewer over time; this can help extend the life of your brewer (when used regularly). |

If the brewer has been in storage or hasn't been used in days, run a cleansing brew before brewing your beverage.

Periodically **hand-wash** the water reservoir and lid, carafe and lid, filter basket lid, and filter basket with warm, soapy water and rinse clean.

**CAUTION:** Parts are not dishwasher safe.

**NOTE:** Do not dry the inside of the water reservoir with a cloth, as lint may remain.

**NOTE:** In order to ensure the highest possible standard for refurbished items, all units are thoroughly inspected as part of the process. For this item, water may be used during the refurbishing process and so; you may notice some condensation in the water reservoir. It is recommended to rinse the water reservoir with fresh water prior to its first use.

• Accessory type and quantity may vary depending on the model.

• The images shown in this manual are for illustrative purposes only and may be subject to change.

• Illustrations may differ from actual product. We are constantly striving to improve our products; therefore the specifications contained herein are subject to change without notice.

