

4 Place an empty vessel under the nozzle.

NOTE: Set the Adjustable Cup Tray to desired height by pulling the cup tray up and out for smaller vessels and to help prevent coffee splatter. The cup tray may be removed for brewing into taller and wider vessels.



5 Press the Style Button and select either Classic, Rich, Over Ice, or Specialty brew.

6 Press the Size Button to toggle through and choose your desired size.

MEASURING YOUR COFFEE GROUNDS

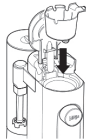
For best results, use the measurements on the Ninja Smart Scoop™ or in the chart to determine how much ground coffee to use for each brew size. The amount of ground coffee for each size will remain the same for any brew type you select. For example, if you select **10 oz.** and **Classic**, you will use the same amount of coffee grounds as if you were to select **10 oz. Rich** and **10 oz. Over Ice**.

NOTE: Adjust to your preferred taste. More scoops result in stronger coffee but slightly lower volumes, fewer scoops result in weaker coffee and slightly higher volumes. Decaf and finer grind coffees drain slower and may cause coffee to overflow the filter. If overflow occurs, we recommend one less scoop. We also recommend one less scoop for decaf. With some brands of coffee, the amount of grounds may need to be reduced to prevent overflow.

COFFEE MEASUREMENT CHART		
Serving Size	Ninja Smart Scoop	Tablespoons
6 oz.	2-3 Scoops	2-3 Tablespoons
8 oz.		
10 oz.		
12 oz.		
14 oz.	3-5 Scoops	3-5 Tablespoons
18 oz.		
24 oz.		
Specialty (4 oz.)	4 Scoops	4 Tablespoons

BREWING GROUND COFFEE

1 To prepare for brewing using ground coffee, open the coffee maker lid and ensure the brew basket is installed.

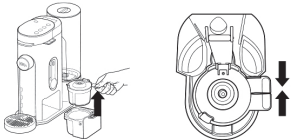


2 Place the Permanent Filter in the brew basket; the Permanent Filter is located in the Adapter Storage Bin on the right side of the coffee maker.

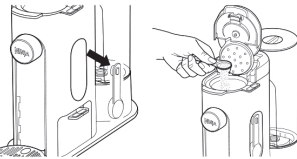
NOTE: DO NOT use a paper filter in this coffee maker.

NOTE: Ensure that the Ninja Pod Adapter is removed from brew basket before inserting the Permanent Filter.

NOTE: The adapter storage bin can be used for both Permanent Filter and Ninja Pod Adapter.



3 Follow the measurements on the Ninja Smart Scoop or in the Coffee Measurement Chart to fill the Permanent Filter.



7 Press the Brew Button to start brewing. A confirmation beep will sound and the progress bar on the control panel will illuminate to indicate the status of the brew. When finished, the coffee maker will beep three times.

8 To cancel the brew at any time, press the Brew Button again or press the Power Button.

NOTE: The brewing cycle will begin then pause for a short period before resuming. This is to evenly saturate the coffee grounds. The progress bar is an indication of the total time remaining until the end of the brew.

NOTE: We recommend disposing of the used pod after it has cooled down following a brew to prevent any excess water retention in the brew basket.

INTEGRATED FROTHER
(Not Included on all models)

INTEGRATED FROTHER

The Integrated Frother does not heat milk.

- 1 Add milk to your cup until it is about 1/3 full.
 - or cold froth, continue to Step 2.
 - For hot froth, microwave for 45-60 seconds.



- 2 Swing the arm of the frother toward the front of the coffee maker. Install the frother whisk by twisting it to the right.

CLEANING & MAINTENANCE

DISHWASHER-SAFE PARTS:

Brew basket, Permanent Filter, Ninja Pod Adapter, Water Reservoir, Frother Whisk, Nozzle, and Ninja Smart Scoop.

CLEANING THE FROTHER:

Clean the Frother Whisk after each use. Hand-wash thoroughly or wash in the dishwasher.

CLEANING THE WATER RESERVOIR

Empty the Water Reservoir and hand-wash or place in dishwasher. For a better clean, we recommend placing it in the bottom rack of the dishwasher standing upright with the opening facing downward.

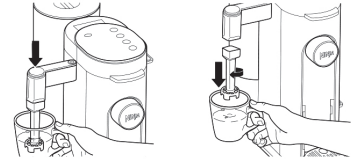
CLEANING THE ADAPTER STORAGE BIN

Remove the Adapter Storage Bin from the unit and the adapter inside. Hand-wash thoroughly with warm, soapy water.

CLEANING THE NINJA POD ADAPTER

If brewing pods, first remove the used pods from the Ninja Pod Adapter. Then pinch the right tab of the handle and lift straight up to remove from the brew basket. Hand-wash the Ninja Pod Adapter and brew basket with warm, soapy water. To ensure that the needle in the Ninja Pod Adapter is free from any residual buildup, we recommend using a flat wire or plastic clip, such as a paper clip, to clean it out.

- 3 Hold the cup under the frother and submerge the whisk just below the surface of the milk. Press and hold the button on top of the frother and froth for 30-45 seconds.



- 4 Remove the frother whisk by twisting it to the left. Keep your cup below the whisk while you carry it to your sink or dishwasher for easy cleaning.

WARNING: To avoid contact with steam and hot surfaces, **DO NOT** reach across top of coffee maker to froth.

CLEANING THE NOZZLE

Remove the nozzle by pinching the sides and pulling out of the coffee maker. Hand-wash thoroughly or wash in the dishwasher. We recommend checking and cleaning the nozzle periodically to ensure there is no built-up residue from brewed coffee which may cause overflow in the nozzle. When reinstalling the nozzle, ensure that the nozzle is securely in place on the coffee maker.

CLEANING THE PERMANENT FILTER

If brewing grounds, allow the coffee maker to cool. First remove the Permanent Filter by pinching both tabs of the Permanent Filter and brew basket handle and lift up to prevent dripping. the open the Permanent Filter lid back until it is fixed in place to discard the used grounds. The showerhead on the Permanent Filter can also be removed by turning it counterclockwise and pulling it off the lid. To reinstall the showerhead, back on the Permanent Filter lid, line up the notches on the permanent Filter lid with the cutouts on the showerhead and turn clockwise. Hand-wash the permanent Filter, showerhead, and brew basket with warm soapy water.

CLEANING & DESCALING YOUR BREWING SYSTEM

The Intelligent Clean Cycle Indicator will automatically illuminate orange when a cleaning cycle is recommended for the coffee maker. The coffee maker will eventually need to be cleaned with a clean cycle. The clean cycle is used for descaling the coffee maker when calcium scale buildup is affecting the performance of the coffee maker and/or the flavor of your coffee.

NOTE: The clean cycle takes approximately 75 minutes.

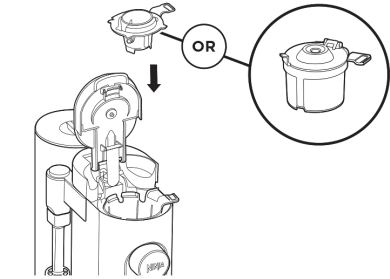
BEFORE YOU BEGIN

You will need a large vessel that holds at least 56 oz. of water. We recommend using a 2 qt. or larger mixing bowl or saucepan. If you are unsure if you have a large enough vessel, fill the water reservoir to the MAX line and pour it into the desired vessel to ensure capacity.



TO CLEAN AND DESCALE YOUR NINJA SINGLE-SERVE COFFEE MAKER:

- 1 Insert either the Permanent Filter or Ninja Pod Adapter in the brew basket and close the lid. Ensure there are no grounds or pods inside the coffee maker.



- 2 Remove the Adjustable Cup Tray by lifting up and out.



- 3 Place vessel beneath the nozzle.

NOTE: Ensure vessel can hold at least 56 oz. (MAX line) of water.

- 4 Fill the water reservoir with 16 oz. of white vinegar, then fill the rest of the reservoir with water up to, but not exceeding, the MAX line.

IMPORTANT: Only use white vinegar OR descale solution to product spec.

- 5 Once the water reservoir is filled with white vinegar and water mixture, press the CLEAN button.

- 6 Press the BREW button to begin the cleaning cycle. The clean cycle will take approximately 75 minutes. The coffee maker will deliver a small amount of cleaning solution to distribute through the system. It will then pause, deliver additional cleaning solution, and repeat this process for 75 minutes. The extended pauses allow for maximum cleaning and descaling.

IMPORTANT: If you cancel the clean cycle while it is running your coffee maker will not be properly descaled.

- 7 Upon completion, the coffee maker will beep and the Clean Cycle Indicator will turn off.

NOTE: To cancel the clean cycle, press the Power button or CLEAN button once. The coffee maker will beep and stop brewing through the cleaning mixture. Continue to follow the instructions starting at Step 4.

- 8 Empty the vessel and clean the water reservoir with warm, soapy water to remove any cleaning solution that could affect the flavor of your coffee.

- 9 Place the vessel back beneath the nozzle and fill the water reservoir with fresh water to the 24 oz. line.

- 10 Flush the system by running a water-only 24 oz. Classic brew.

TROUBLESHOOTING GUIDE

There's sediment in my coffee.

- This may be due to using finely ground coffee. To reduce the amount of sediment in the brewed coffee, use a slightly coarser grind.

- This may be due to using a damaged or old pod.

Over Ice brew is not cold.

- Ensure your cup or travel mug is filled all the way to the top with ice cubes before brewing. Coffee maker will brew at elevated temperatures to lock in the best flavor, then the ice will cool the brewed coffee to the perfect temperature.

Coffee is too weak.

- For stronger coffee, use the Rich brew setting. For an even bolder flavor, you can add more coffee grounds to the filter. DO NOT exceed the maximum recommended amount of scoops when brewing a 24 oz. coffee.

Coffee is too strong.

- For milder coffee, use the Classic brew setting. For an even milder flavor, use fewer coffee grounds in the filter.

Brew cycle is too slow.

- The brew time will vary based on size and brew style. Larger size brews and Rich brews will take longer than smaller size brews and Classic brews. The progress bar on the control panel will indicate brew status.

Cup or travel mug overflowed.

- Refer to the Approximate Brew Volumes chart.

Brew Basket overflowed.

- The bottom of the brew basket or the nozzle may be clogged. If nozzle is clogged, refer to the CLEANING THE NOZZLE section. This can happen with finely ground coffee or too many coffee grounds in the filter. Medium-grind coffee is recommended.
- Decaf coffee grounds absorb water differently, so use fewer scoops when using decaf.

There is water left in the reservoir.

- When the reservoir is filled to a specific size and then that size is brewed, there will be some water left in the reservoir. This is normal to ensure the reservoir does not run dry and affect the performance of the pump and brew system.

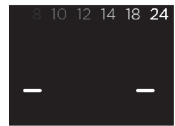
Coffee maker is leaking.

- After removing the water reservoir, there may be a small amount of water in the reservoir valve. This can be easily removed with a dry cloth.
- If the leak is coming from above the brew basket, refer to "Brew Basket overflowed." above.
- If the leak is coming from below the brew basket, lift the coffee maker lid to engage the drip stop.
- If the leak is coming from behind the nozzle, refer to "CLEANING THE NOZZLE" section.
- If the leak is coming from the bottom of the coffee maker, contact a service center.

Intelligent Clean Cycle Indicator is illuminating orange.

- Run a clean cycle. If you have recently completed a clean cycle, you may need to run another cycle to remove additional mineral buildup that occurs naturally over time and is common in hard-water areas. Make sure you are using vinegar or a descaling solution and follow the cleaning instructions.

Coffee Maker Buildup



If this appears on your control panel, this means either there are grounds built up inside the top needle or calcium scale buildup in the brew system.

- 1 Ensure that the top and bottom of the pod you are using are punctured.
 - a. If the pod wasn't punctured, place a new pod in the Ninja Pod Adapter and carefully apply pressure on the pod until the bottom of the pod is punctured by the bottom needle and then close the coffee maker lid.
 - b. If the new pod wasn't punctured, please contact a service center.
 - c. If the pod was punctured, go to step 2.
- 2 Check if there are any visible grounds inside the top and bottom needles.
 - a. If there are grounds visible in the top or bottom needle, use a flat wire or plastic clip, such as a paper clip, to clean the grounds out of the needle.
 - b. After cleaning out the needle, restart the system by powering off the coffee maker, turn it back on, and run a water-only 12 oz. brew to clear the system.
 - c. If there are no grounds present, go to Step 3.
- 3 There may be calcium scale buildup in the brew system and a clean cycle needs to be run immediately to remove the buildup. See 'Cleaning & Descaling Your Brewing System' for instructions.

Coffee is splattering.

- Some splatter is normal. Use the cup tray when possible to reduce the distance between the cup and the coffee nozzle.
- Ensure the Ninja Pod Adapter is installed over the brew basket when brewing pods and that the nozzle is fully installed on the unit.

Water reservoir is unstable.

- Ensure the water reservoir is properly installed on the coffee maker and pressed down firmly into the water reservoir base.

Coffee keeps dripping after my brew.

- Coffee dripping after your brew means that the drip stop is not engaged. Once the brew is complete, open the coffee maker lid to pop up the brew basket in order to stop dripping.

There are multiple streams of coffee coming out of the nozzle.

- Multiple streams of coffee means that there is residual buildup in the nozzle causing overflow.
- Refer to the Cleaning & Maintenance section on how to clean the nozzle.

TECHNICAL SPECIFICATIONS

Voltage: 120V~, 60Hz
Power: 1500W
Water Reservoir
Capacity: 56 oz.

ERROR STATES

If any of these error states appear on the control panel, please contact a service center.



PRINTED IN MEXICO / SC: 12-22-2023

OBPN: PBSeries_IB_REV_Mv7_230324 / Elbrd: J.M / SHNMDL: PB040_PB051

8 1 4 1 0 0 1 4 5



The images shown in this manual are for illustrative purposes only and may be subject to change.

Please make sure to read the enclosed Ninja® Owner's Guide prior to using your unit.

NINJA®

SINGLE-SERVE

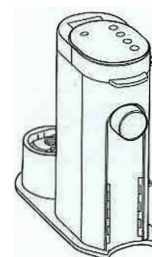
PODS & GROUNDS

COFFEE MAKER

QUICK START GUIDE

NOTE: CLEAN BEFORE USE

WHAT'S IN THE BOX



**NINJA PODS & GROUNDS
COFFEE MAKER**



**56 OZ. REMOVABLE
WATER RESERVOIR**



ADJUSTABLE CUP TRAY



BREW BASKET

Comes fully installed in the brewer.
It must always be inserted when
brewing pods or grounds.



PERMANENT FILTER

Located in the adapter storage on
the right side of the unit. Permanent
Filter must always be inserted in the
brew basket when brewing grounds.



NINJA POD ADAPTER

Comes fully installed in the coffee
maker. Ninja Pod Adapter must
always be inserted in the brew
basket when brewing pods.



ADAPTER STORAGE BIN

NOTE: In order to ensure the highest possible standard for refurbished items, all units are thoroughly inspected as part of the process.

For this item, water may be used during the refurbishing process and so; you may notice some condensation in the water reservoir. It is recommended to rinse the water reservoir with fresh water prior to its first use.

•Accessory type and quantity may vary depending on the model.

•The images shown here are for illustrative purposes only and may be subject to change.

PRINTED IN MEXICO

Elbrd:J.M SC: 12.26.2023

OBPN: PBSeries_IB_REV_Mv7_230324
SHDML: PB040_E2GB

814000145A

