

4 Place an empty vessel under the nozzle.

NOTE: Set the Adjustable Cup Tray to desired height by pulling the cup tray up and out for smaller vessels and to help prevent coffee splatter. The cup tray may be removed for brewing into taller and wider vessels.

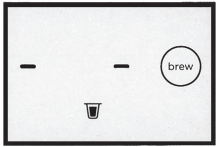


- 5 Press the Style Button and select either Classic, Rich, Cold Brew, Over Ice, or Specialty.
- 6 Press the Size Button to toggle through and choose your desired size.
- 7 Press the Brew Button to start brewing. A confirmation beep will sound and the progress bar on the control panel will illuminate to indicate the status of the brew. When finished, the coffee maker will beep three times.
- 8 To cancel the brew at any time, press the Brew Button again or press the Power Button.

NOTE: The brewing cycle will begin then pause for a short period before resuming. This is to evenly saturate the coffee grounds. The progress bar is an indication of the total time remaining until the end of the brew.

NOTE: We recommend disposing of the used pod after it has cooled down following a brew to prevent any excess water retention in the brew basket.

NOTE: If the machine stops mid brew and displays this message, refer to the troubleshooting guide.



MEASURING YOUR COFFEE GROUNDS

For best results, use the measurements on the Ninja Smart Scoop™ or in the chart to determine how much ground coffee to use for each brew size. Always use level scoops when measuring ground coffee. The amount of ground coffee for each size will remain the same for any brew type you select. For example, if you select **10 oz.** and **Classic**, you will use the same amount of coffee grounds as if you were to select **10 oz.** and **Rich**, **10 oz.** and **Over Ice**, or **10 oz.** and **Cold Brew**.

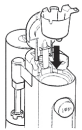
NOTE: Adjust to your preferred taste. More scoops result in stronger coffee but slightly lower volumes, fewer scoops result in weaker coffee and slightly higher volumes. Decaf and finer grind coffees drain slower and may cause coffee to overflow the filter. If overflow occurs, we recommend one less scoop. We also recommend one less scoop for decaf. With some brands of coffee, the amount of grounds may need to be reduced to prevent overflow.

NOTE: Use fewer scoops of decaffeinated coffee to prevent overflow. Use a medium sized grind if grinding whole beans. Grinding beans too finely may cause the brew basket to overflow.

COFFEE MEASUREMENT CHART		
Serving Size	Ninja Smart Scoop	Tablespoons
6 oz.	2-3 Scoops	2-3 Tablespoons
8 oz.		
10 oz.		
12 oz.		
14 oz.	3-5 Scoops	3-5 Tablespoons
18 oz.		
24 oz.	5-7 Scoops	5-7 Tablespoons
Specialty (4 oz.)	4 Scoops	4 Tablespoons

BREWING GROUND COFFEE

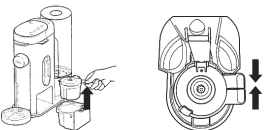
- 1 To prepare for brewing using ground coffee, open the coffee maker lid and ensure the brew basket is installed.



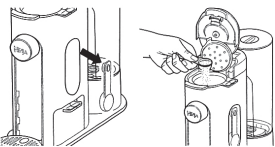
NOTE: DO NOT use a paper filter in this coffee maker.

NOTE: Ensure that the Ninja Pod Adapter is removed from brew basket before inserting the Permanent Filter.

NOTE: The adapter storage bin can be used for both Permanent Filter and Ninja Pod Adapter.



- 3 Follow the measurements on the Ninja Smart Scoop or in the Coffee Measurement Chart to fill the Permanent Filter.



NOTE: DO NOT place ground coffee directly in the brew basket without the Permanent Filter installed.

- 4 Close the Permanent Filter lid and the coffee maker lid.

- 5 Place an empty vessel under the nozzle.



NOTE: Set the Adjustable Cup Tray to desired height for smaller vessels and to help prevent coffee splatter.

- 6 Press the Style Button and select either Classic, Rich, Cold Brew, Over Ice, or Specialty.
- 7 Press the Size Button to toggle through sizes.
- 8 Press the Brew Button to start brewing. A confirmation beep will sound and the progress bar on the control panel will illuminate to indicate the status of the brew. When finished, the coffee maker will beep three times.
- 9 To cancel the brew at any time, press the Brew Button again or press the Power Button.

NOTE: The brewing cycle will begin then pause for a short period before resuming. This process is used to evenly saturate the coffee grounds. This applies to all brew styles. The progress bar is an indication of the total time remaining until the end of the brew.

INTEGRATED FROTHER (NOT INCLUDED ON ALL MODELS)

INTEGRATED FROTHER

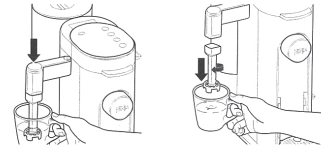
The Integrated Frother does not heat milk.

- 1 Add milk to your cup until it is about 1/3 full.
- For cold froth, continue to Step 2.
 - For hot froth, microwave for 45-60 seconds.



- 2 Swing the arm of the frother toward the front of the coffee maker. Install the frother whisk by twisting it to the right.

- 3 Hold the cup under the frother and submerge the whisk just below the surface of the milk. Press and hold the button on top of the frother and froth for 30-45 seconds.



- 4 Remove the frother whisk by twisting it to the left. Keep your cup below the whisk while you carry it to your sink or dishwasher for easy cleaning.

WARNING: To avoid contact with steam and hot surfaces, **DO NOT** reach across top of coffee maker to froth.

CLEANING & MAINTENANCE

CLEANING THE TOP & BOTTOM NEEDLES
If you are experiencing inconsistent brews, have an add water error, or see grounds in the needles, then there may be a clogging issue.

DISHWASHER-SAFE PARTS:
Brew basket, Permanent Filter, Ninja® Pod Adapter, Water Reservoir, Frother Whisk, Nozzle, and Ninja Smart Scoop™

CLEANING THE FROTHER
Clean the Frother Whisk after each use. Hand-wash thoroughly or wash in the dishwasher.

CLEANING THE WATER RESERVOIR
Empty the Water Reservoir and hand-wash or place in dishwasher. For a better clean, we recommend placing it in the bottom rack of the dishwasher standing upright with the opening facing downward.

CLEANING THE ADAPTER STORAGE BIN
Remove the Adapter Storage Bin from the unit and the adapter inside. Hand-wash thoroughly with warm, soapy water.

CLEANING THE NINJA POD ADAPTER
If brewing pods, first remove the used pods from the Ninja Pod Adapter. Then pinch the right tab of the handle and lift straight up to remove from the brew basket. Hand-wash the Ninja Pod Adapter and brew basket with warm, soapy water. To ensure that the needle in the Ninja Pod Adapter is free from any residual buildup, we recommend using a flat wire or plastic clip, such as a paper clip, to clean it out.

CLEANING THE NOZZLE
Remove the nozzle by pinching the sides and pulling out of the coffee maker. Hand-wash thoroughly or wash in the dishwasher. We recommend checking and cleaning the nozzle periodically to ensure there is no built-up residue from brewed coffee which may cause overflow in the nozzle. When reinstalling the nozzle, ensure that the nozzle is securely in place on the coffee maker.

CLEANING THE PERMANENT FILTER
If brewing grounds, allow the coffee maker to cool. First remove the Permanent Filter by lifting up on the brew basket tab; this keeps the Permanent Filter inside the brew basket to help prevent dripping. Open the Permanent Filter lid fully until it is fixed in place, then discard the used grounds. The showerhead on the Permanent Filter can also be removed by turning it counterclockwise and pulling it off the lid. To reinstall the showerhead, line up the notches on the Permanent Filter lid with the cutouts on the showerhead and turn clockwise. Hand-wash the Permanent Filter, showerhead, and brew basket with warm, soapy water.

CLEANING THE DE-CLOG TOOL
After use, hand-wash the De-Clog Tool with warm, soapy water. **(DE-CLOG TOOL NOT INCLUDED)**

CLEANING & DESCALING YOUR BREWING SYSTEM

The Intelligent Clean Cycle Indicator will automatically illuminate when a cleaning cycle is recommended for the coffee maker. The coffee maker will eventually need to be cleaned with a clean cycle. The clean cycle is used for descaling the coffee maker when calcium scale buildup is affecting the performance of the coffee maker and/or the flavor of your coffee.

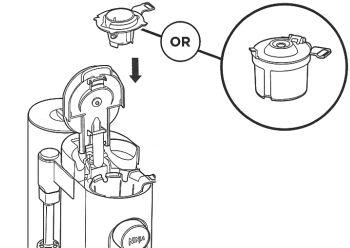
NOTE: The clean cycle takes approximately 75 minutes.

BEFORE YOU BEGIN
You will need a large vessel that holds at least 56 oz. of water. We recommend using a 2 qt. or larger mixing bowl or saucepan. If you are unsure if you have a large enough vessel, fill the water reservoir to the MAX line and pour it into the desired vessel to ensure capacity.

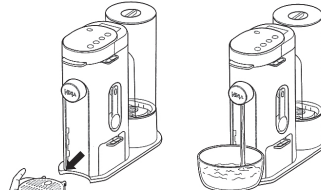


TO CLEAN AND DESCALE YOUR NINJA SINGLE-SERVE COFFEE MAKER:

- 1 Insert either the Permanent Filter or Ninja Pod Adapter in the brew basket and close the lid. Ensure there are no grounds or pods inside the coffee maker.



- 2 Remove the Adjustable Cup Tray by lifting up and out.



- 3 Place vessel beneath the nozzle.

NOTE: Ensure vessel can hold at least 56 oz. (MAX line) of water.

- 4 Fill the water reservoir with 16 oz. of white vinegar, then fill the rest of the reservoir with water up to, but not exceeding, the MAX line.

IMPORTANT: Only use white vinegar OR descale solution to product spec.

- 5 Once the water reservoir is filled with white vinegar and water mixture, press the CLEAN button.
- 6 Press the BREW button to begin the cleaning cycle. The clean cycle will take approximately 75 minutes. The coffee maker will deliver a small amount of cleaning solution to distribute through the system. It will then pause, deliver additional cleaning solution, and repeat this process for 75 minutes. The extended pauses allow for maximum cleaning and descaling.

IMPORTANT: If you cancel the clean cycle while it is running your coffee maker will not be properly descaled.

TROUBLESHOOTING GUIDE

There's sediment in my coffee.

- This may be due to using finely ground coffee. To reduce the amount of sediment in the brewed coffee, use a slightly coarser grind.
- This may be due to using a damaged or old pod.

Over Ice brew is not cold.

- Ensure your cup or travel mug is filled all the way to the top with ice cubes before brewing. Coffee maker will brew at elevated temperatures to lock in the best flavor, then the ice will cool the brewed coffee to the perfect temperature.

Cold Brew is not cold

- Ensure your cup or travel mug is filled all the way to the top with ice cubes before brewing. Coffee maker will brew at elevated temperatures to lock in the best flavor, then the ice will cool the brewed coffee to the perfect temperature.

Coffee is too weak.

- For stronger coffee, use the Rich brew setting. For an even bolder flavor, you can add more coffee grounds to the filter. DO NOT exceed the maximum recommended amount of scoops when brewing a 24 oz. coffee.

Coffee is too strong.

- For milder coffee, use the Classic brew setting. For an even milder flavor, use fewer coffee grounds in the filter.

My brew took longer than expected to complete.

- This may be due to the machine lowering the pressure to help prevent a clog. For best results, use bottled water and first-party pods.

Brew cycle is too slow.

- The brew time will vary based on size and brew style. Larger size brews and Rich brews will take longer than smaller size brews and Classic brews. The progress bar on the control panel will indicate brew status.

Cup or travel mug overflowed.

- Refer to the Approximate Brew Volumes chart.

Brew Basket overflowed.

- The bottom of the brew basket or the nozzle may be clogged. If nozzle is clogged, refer to the CLEANING THE NOZZLE section. This can happen with finely ground coffee or too many coffee grounds in the filter. Medium-grind coffee is recommended.
- Decaf coffee grounds absorb water differently, so use fewer scoops when using decaf.

There is water left in the reservoir.

- When the reservoir is filled to a specific size and then that size is brewed, there will be some water left in the reservoir. This is normal to ensure the reservoir does not run dry and affect the performance of the pump and brew system.

Coffee maker is leaking.

- After removing the water reservoir, there may be a small amount of water in the reservoir valve. This can be easily removed with a dry cloth.
- If the leak is coming from above the brew basket, refer to "Brew Basket overflowed." above.
- If the leak is coming from below the brew basket, lift the coffee maker lid to engage the drip stop.
- If the leak is coming from behind the nozzle, refer to "CLEANING THE NOZZLE" section.
- If the leak is coming from the bottom of the coffee maker, contact a service center.

Intelligent Clean Cycle Indicator is illuminating.

- Run a clean cycle. If you have recently completed a clean cycle, you may need to run another cycle to remove additional mineral buildup that occurs naturally over time and is common in hard-water areas. Make sure you are using vinegar or a descaling solution and follow the cleaning instructions.

Reservoir is making a loud noise.

- There may be a clog in the top or bottom needle. Refer to "Clog Light" for instructions on how to clean.
- Add Water**
- Ensure water is in the reservoir. If the reservoir is empty, add fresh water to the reservoir and then press START BREW to resume the brew.
- If the reservoir is filled with water, remove and reseal the reservoir then press START BREW to resume the brew.
- The top needle may be clogged. Refer to "Clog Light" for instructions on how to clean.

TECHNICAL SPECIFICATIONS

Voltage: 120V~, 60Hz
Power: 1500W
Water Reservoir
Capacity: 56 oz.

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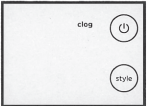
Illustrations may differ from actual product. We are constantly striving to improve our products, therefore the specifications contained herein are subject to change without notice.

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CLOG Light (DE-CLOG TOOL NOT INCLUDED)



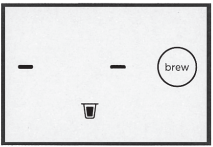
If the clog light is on, this means either there are grounds built up inside the top or bottom needle or calcium scale buildup in the brew system.

- 1 Ensure that the top and bottom of the pod you are using are punctured.
 - a. If the pod was punctured, go to Step 2.
 - b. If the pod wasn't punctured, place a new pod in the Ninja Pod Adapter and close the lid. Open the lid to see if there are any grounds in the top needle located on the lid.
- 2 Your unit came with a De-Clog Tool. Make sure the Permanent Filter is installed, then insert the De-Clog tool with open side facing up. After De-Clog Tool is installed, fill it with water.
- 3 Close the lid of the coffee maker until it makes contact with the De-Clog Tool, then pump the lid down until you feel slight resistance 10 times. **Do not close the lid all the way.**
- 4 After removing the De-Clog Tool, restart the system by powering off the coffee maker and turning it back on. Then run a water-only 12 oz. brew to clear the system. If the brew is not successful, power off the coffee maker and repeat these steps. If the problem persists, please contact a service center.

Reference the help center for additional information on how to use the De-Clog Tool.

- 5 If the clog light is no longer illuminated, you can now go back to brewing.
 - a. If there are no grounds present, or the clog light is still illuminated, go to Step 6
- 6 If the Intelligent Clean Cycle Button is illuminated, see "Cleaning & Descaling Your Brewing System" for instructions.

My machine stopped mid brew.



During a pod brew, the machine may stop and display this message. This means that your machine may have loose grounds in it.

- 1 To resolve this, remove the pod and take the Ninja Pod Adapter out.
 - 2 Wash Ninja Pod Adapter thoroughly with water to remove any leftover grounds.
 - 3 Remove brew basket. Be sure to clean out any grounds from brew basket, then insert back into machine.
 - 4 Place Ninja Pod Adapter back in brew basket. Run a water-only brew by brewing a 12 oz. classic drink. Once the brew is complete, you are now ready to brew another drink.
- For best results, use bottled water and first-party pods

Coffee is splattering.

- Some splatter is normal. Use the cup tray when possible to reduce the distance between the cup and the coffee nozzle.
- Ensure the Ninja Pod Adapter is installed over the brew basket when brewing pods and that the nozzle is fully installed on the unit.

Water reservoir is unstable.

- Ensure the water reservoir is properly installed on the coffee maker and pressed down firmly into the water reservoir base.

Coffee keeps dripping after my brew.

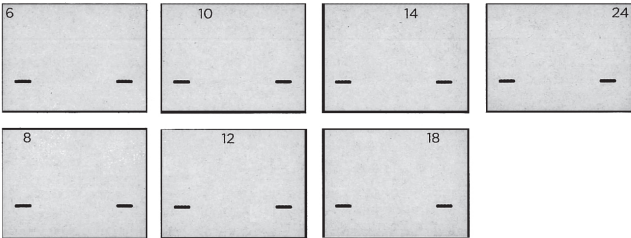
- Coffee dripping after your brew means that the drip stop is not engaged. Once the brew is complete, open the coffee maker lid to pop up the brew basket in order to stop dripping.

There are multiple streams of coffee coming out of the nozzle.

- Multiple streams of coffee means that there is residual buildup in the nozzle causing overflow.
- Refer to the Cleaning & Maintenance section on how to clean the nozzle.

ERROR STATES

If any of these error states appear on the control panel, please contact a service center.



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